





REGION OF LEARNING

Cambridge City Council

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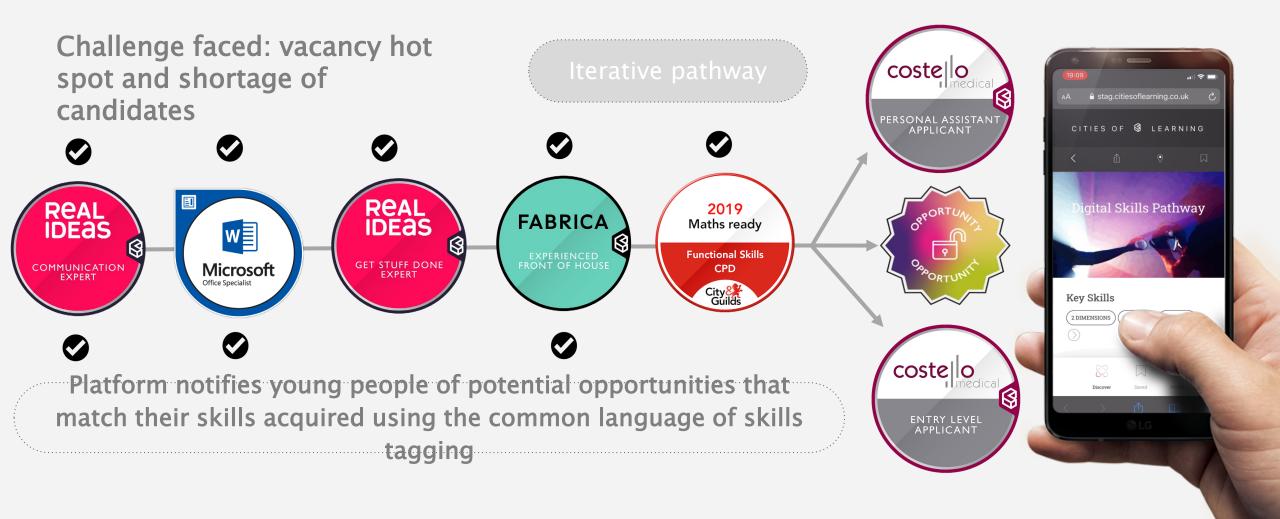




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## Career pathway example: Costello Medical



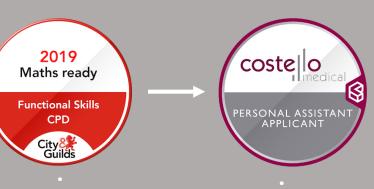
# SKILLS TAGS











**Communication** *Demonstrate level* 

. :

Written English

Demonstrate

level

•

**Detail Oriented** *Demonstrate level* 

Microsoft Office

> : :

Microsoft Outlook Strong Work Ethic

Demonstrate level

. Proactivity

Demonstrate level

**Positivity**Demonstrate level

Customer Service

Demonstrate level

:

Creativity

Demonstrate level

:

Communication

Demonstrate level

**Teamwork** 

•

Reliability

**Basic Math** 

Demonstrate level

CPD

Motivating others

**Functional skills** 

Professional Development

**Personal Assistant** 

•

Written English√

Positivity **√** 

Customer Service 🗸

Written Communication ✓

Detail Oriented 🗸

Strong Work Ethic

Microsoft Office ✓

Process Improvement

Creativity 🗸

Basic Math√

Proactivity  $\checkmark$ 

Microsoft Outlook 🗸



An XP generated pathway has 11 of the 12 skills tags that match the job role of Costello Medical Personal Assistant



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## Career pathway example: apprenticeships

Challenge faced: creative industries workforce diversity

Iterative pathway



Defined pathway

Challenge faced: visibility of understanding by



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**Enters employee** 

mentoring programme

### Career pathway example: internal career progression and skill recognition

Employee explores online training and gains evidence of meeting core competencies for

Challenge faced: skills shortage and lack of candidates

User designed pathway

Employee can now demonstrate relevant skills and experience to apply for an external facing role that is unfilled

CAMBRIDGE CITY COUNCIL

GENERAL OPERATIVE
APPLICANT



Enters employee work experience programme

With Mentor advice and guidance, employee completes in house training, learning and development